RMRP 2024 Update
Planning Instructions

Contents

RMRP 2024 UPDATE

The Regional Refugee and Migrant Response Plan (RMRP) complements national authorities in their support for refugees and migrants, as well as affected host communities, thereby pursuing the strategic objectives of responding to the humanitarian, protection and integration needs of refugees[1] and migrants, as well as affected host communities.

The RMRP serves as a comprehensive framework that captures the support provided by national and international response actors, including UN agencies, NGOs, and civil society organizations. It focuses on addressing the existing and estimated needs of the affected population. groups, but does not constitute a long-term development framework, nor does it substitute governments' national response plans. Activities under the RMRP reflect the R4V community's commitment towards the Humanitarian-Development-Peace Nexus, bridging immediate humanitarian response activities and longer-term development and integration endeavours.

While host governments play a lead role in the response, the RMRP does not reflect such governmental financial requirements. Instead, the RMRP serves as a strategic response plan and advocacy tool for the Regional Inter-Agency Coordination Platform (R4V). The RMRP supports country and sub-regional operations, ensuring the urgent needs of refugees and migrants, primarily those from Venezuela, those in transit, and affected host communities are met. It does so by providing technical support and coordination to host governments and regional initiatives, including the Quito Process. The country and sub-regional chapters of the RMRP are developed within the corresponding National and Sub-Regional Inter-Agency Coordination Platforms, where the nine Regional Sectors and three Regional Sub-sectors contribute their expertise and propose response strategies.

The Plan's geographic scope is limited to 17 countries in Latin America and the Caribbean receiving refugees and migrants. It does not include activities inside Venezuela, which are subject to a separate country plan, the Humanitarian Response Plan, led by the UN Resident/Humanitarian Coordinator.

The temporal coverage of this Plan Update is the calendar year of 2024. Reflective of the changed national and regional dynamics, this Update takes into account amended planning considerations, scenarios and population projections, permitting R4V response actors to adjust their planning, required financial resources and targets in an inclusive and transparent manner.

It is important to note that while the RMRP serves as an appeal for funds, it is not a (pooled) fund itself. Organizations with activities included in the RMRP are required to engage in bilateral fundraising efforts. The advantage of having activities in the RMRP lies in the assurance provided to donors that these activities are well-coordinated and part of a comprehensive strategic response plan, in coordination with host governments. The RMRP offers a transparent and inclusive framework for monitoring and accountability, providing a comprehensive overview of the needs of refugees and migrants, as well as coordinated response strategies.

With this understanding, the purpose of this document is to provide practical, step-by-step guidance on the structuring, planning, and drafting of the different components of the RMRP 2024 Update, facilitating a coordinated and effective response to the needs of refugees and migrants in the region.

---

[1] For the purposes of this document and all relating planning activities, any reference to "refugees" shall be read to include asylum-seekers.

STRUCTURE AND SECTORS

Figure 1- R4V Sector Structure
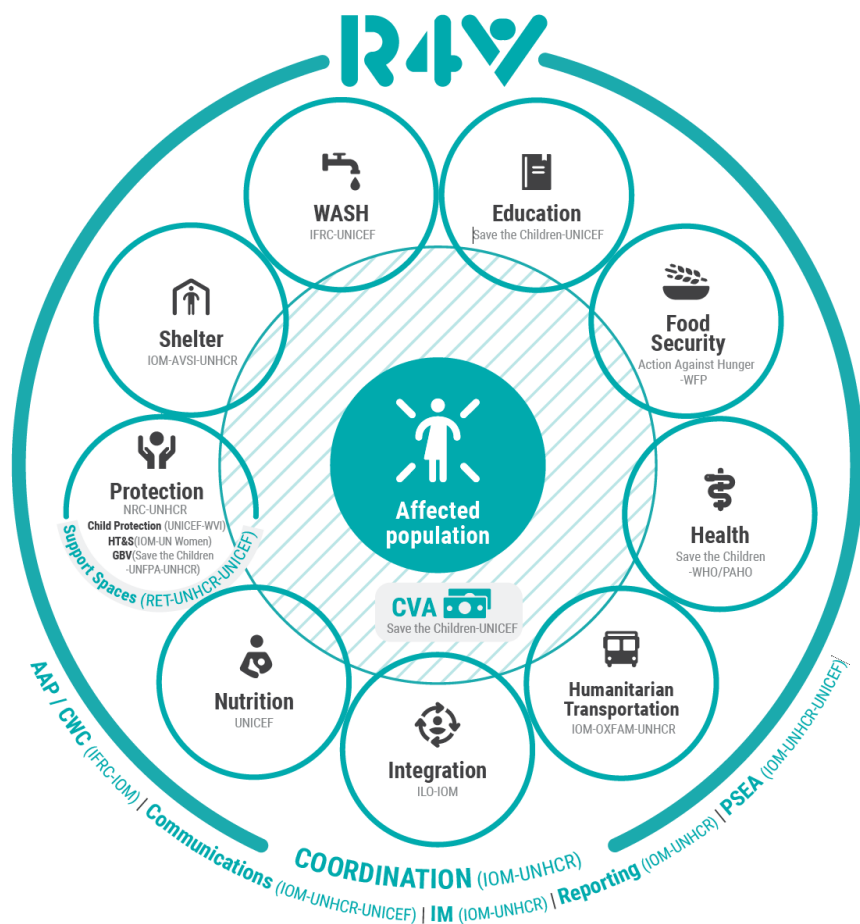
This depiction shows active R4V Sectors, Sub-sectors and Working Groups. Lead organizations only represent regional-level leadership.

The RMRP for 2023-2024 is structured based on:

- **9 thematic Sectors** (Education, Food Security, Health, Humanitarian Transportation, Integration, Nutrition, Protection, Shelter and WASH).
- **3 sub-Sectors under the purview of the Protection Sector** (Child Protection, Gender-Based Violence (GBV), and Human Trafficking and Smuggling).
- **5 thematic and cross-cutting Working Groups**: Support Spaces, Cash and Voucher Assistance (CVA), Communication with Communities (CwC) / Accountability to Affected Populations (AAP), Communications, and Information Management (IM). Each focus on a range of activities in support of the response for refugees and migrants from Venezuela, as well as affected host communities.
- Focal Points for Gender, Environment, Protection from Sexual Exploitation and Abuse (PSEA) and Centrality of Protection (COP) are integrated in the regional coordination mechanism. They contribute to the work of the regional Sectors and Working Groups to promote good programming through the mainstreaming of their respective transversal matters; further the commitments under the concept of centrality of protection; ensure that any interventions that seek to support refugees and migrants from Venezuela, as well as host communities, are designed with the meaningful participation of the affected populations; and to promote the safety and wellbeing of communities, and upholding their rights and dignity, in line with the principle of "Do No Harm".

CVA – Cash and Voucher Assistance Information Box

- **Definition:** CVA refers to all programs where cash transfers or vouchers for goods or services are provided directly to recipients. In the context of humanitarian assistance, the term is used to refer to the provision of cash transfers or vouchers given to individuals, households or community recipients; not to governments or other state actors. This excludes remittances and microfinance in humanitarian interventions (although microfinance and money transfer institutions may be used for the actual delivery of cash). The terms 'cash' or 'cash assistance' should be used when referring specifically to cash transfers only (i.e. 'cash' or 'cash assistance' should not be used to mean 'cash and voucher assistance'). This term has several synonyms, but Cash and Voucher Assistance is the recommended term.

- **Usage within the RMRP:** Within the RMRP context, CVA is split into two categories:

  - **Sector CVA:** This refers to an intervention designed to achieve sector-specific objectives. Sector-specific assistance can be conditional or unconditional. Vouchers (restricted transfers) may be used to limit expenditure to items and services contributing to achieve specific sectoral objectives. Sector specific interventions delivered through cash transfers may be labelled and designed to influence how recipients spend them.

  - **MPC (Multipurpose Cash Assistance)**: Transfers (either periodic or one-off) corresponding to the amount of money required to cover, fully or partially, a household's basic and/or recovery needs. The term refers to cash transfers designed to address multiple needs, with the transfer value calculated accordingly. MPC transfer values are often indexed to expenditure gaps based on a Minimum Expenditure Basket (MEB), or other monetized calculation of the amount required to cover basic needs. All MPC are unrestricted in terms of use as they can be spent as the recipient chooses. This concept may also be referred to as Multipurpose Cash Grants (MPG), or Multipurpose Cash Transfers (MPC).

CVA = Sector CVA + MPC

Source: [Glossary of Terms | Cash Learning Partnership (calpnetwork.org)](calpnetwork.org)

PROCESS OVERVIEW

The graphic below outlines the steps to ensure an evidence-based and results-oriented collective regional response. It specifically aims to enhance the quality and usefulness of needs analysis to inform planning-oriented and protection-sensitive inter-sectoral response planning.
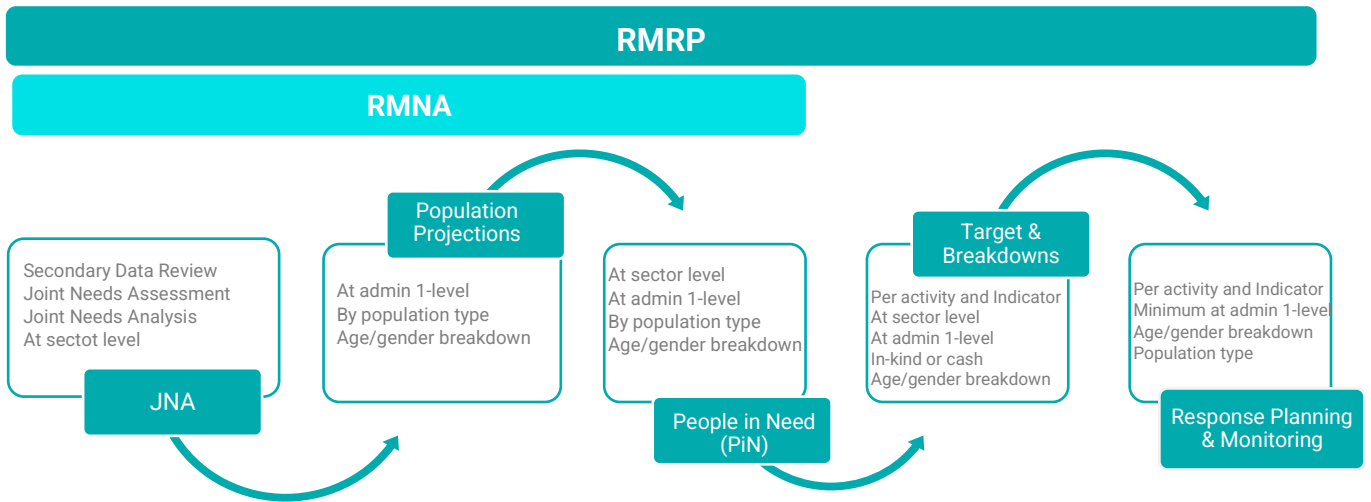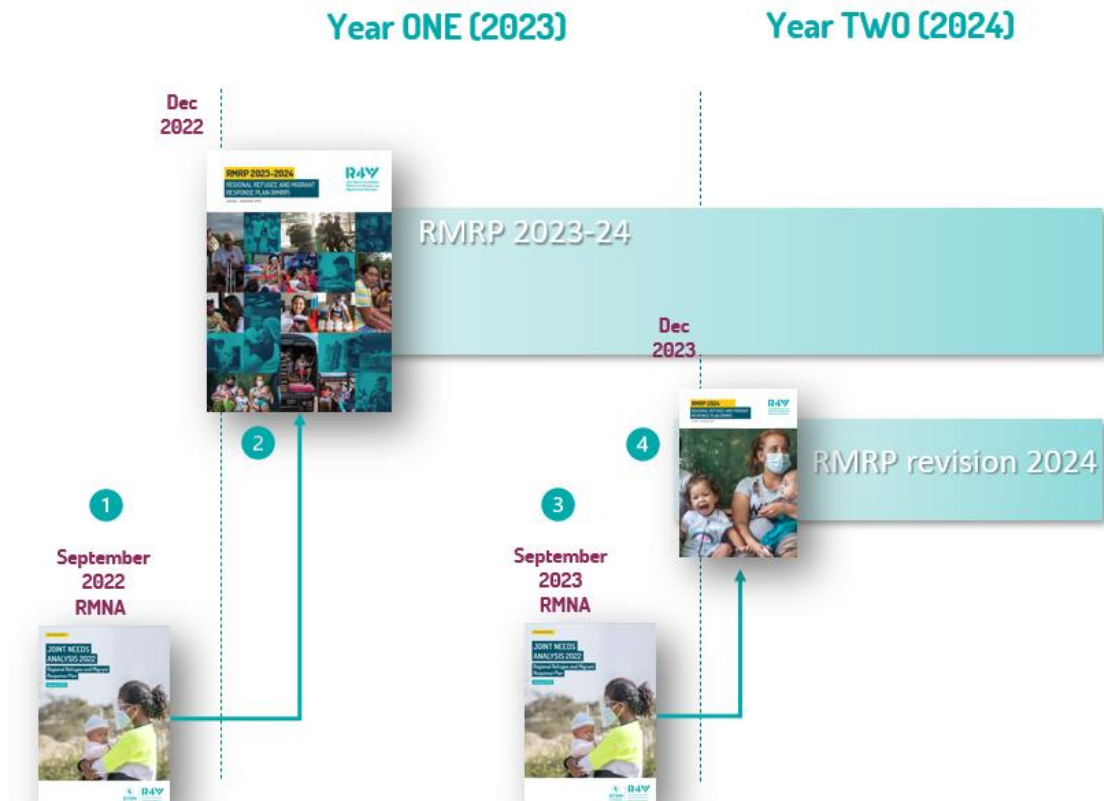

Figure 2- RMRP 2023-2024 Process overview

DISAGGREGATION LEVELS SUBJECT TO THIS RMRP

For the RMRP 2024 update, the population projection data, PiNs and target figures need to be disaggregated at the following levels:

Type	Mandatory	Optional
Population Groups	• Refugees and migrants in-destination + • Refugees and migrants in-transit (Venezuelans) + • Refugees and migrants in-transit (Other nationalities; where applicable) + • Host Communities + • Pendulars (only for Colombia) + • Colombian returnees (only for Colombia)	
Age and Gender	• Women + • Men + • Girls (below 18) + • Boys (below 18)	• Under 5 + Under 2 + PLW (Pregnant and lactating women) + • Persons with specific needs + • LGBTQI+ • Indigenous + • Other (under 18) + • Other (above 18)
Administrative Level	Admin 1 level*	Admin 2 level
Sector Level	Regional Sector Structure**	

*The Sub-regional Caribbean and Central America/Mexico (CAM) Platforms are not required to reach admin 1 level disaggregation.
**It is required to calculate independent PiNs and Targets for all the RMRP Sectors and Sub-sectors: Education, Food Security, Health, Humanitarian Transportation, Integration, Nutrition, Protection (as well as for the sub-sectors Child Protection, Human Trafficking and Smuggling and GBV), Shelter and WASH. Additionally, PiNs and targets must be calculated at the inter-sectoral level, Admin 1 and national level and for the entire National/Sub-regional Platform. For multipurpose cash (MPC), please note that it is not required to calculate PiNs (only targets).

Population groups subject to the RMRP

Like in previous years, all National and Sub-regional Platforms shall collect and report on the following population groups:

Refugees and migrants from Venezuela: refugees, migrants, asylum-seekers, stateless persons, third-country nationals, and returnees from Venezuela, irrespective of their asylum or migratory status in the respective host country. As such, in addition to those in a country of destination, also included in this group are those engaged in pendular movements and those in transit, without distinction and without discrimination.

- **In destination:** Individuals who have left their usual place of residence with the intention to remain in a host country.

- **Pendular:** temporary and usually repeated population movements, which may represent a movement pattern between Venezuela and a neighbouring country.

- **In-transit (Venezuelans):** individuals who are transiting through a country prior to entering their intended country of destination. These may be new departures from Venezuela or persons moving from a host country to a new one and transiting through a country in which they receive any form of assistance. This may also

include those who are transiting from a host country towards their country of origin (Venezuela), via another host country.

NOTE: To avoid duplications, the figures for the in-transit population will be used only at the national level and not at the regional level. Once these populations reach their intended destination and are no longer in transit, they are included under the "in destination" statistics.

In-transit (other nationalities): individuals who are transiting through a country prior to entering their intended country of destination. For RMNA purposes is not necessary to report the full nationality-breakdown of the refugees and migrants, however it is recommended that at national level the data collection tools collect this the data disaggregated by nationality This category is mandatory for Bolivia, Costa Rica, Panama, Colombia, Ecuador and Peru.

Returnees: individuals who were refugees or migrants in Venezuela and left Venezuela in order to return to their country of origin (another country other than Venezuela). This does not include Venezuelan refugees and migrants returning to Venezuela.

Affected Host Community: Local population affected by the arrival and presence of refugees and migrants.

The needs of the different population groups, where present in a country, should be reflected in the respective national/sub-regional chapters of the RMRP. This should consist of a narrative and, wherever possible, quantification and related evidence of the needs of the respective groups in the national/sub-regional chapters (see "RMRP 2024 UPDATE Narratives" section).

Gender and age disaggregation subject to this RMRP

For the RMRP 2024 Update it is required to include the usual gender and age disaggregation at all planning steps (population projections, PiN, people targeted). Countries and sectors are responsible for choosing the disaggregation they consider best reflects their population profiles, in addition to the mandatory fields. In case a country does not have available data, it is recommended to use demographic assumptions of regional figures based on the average male-female disaggregation estimation of the neighboring countries that do have them.

NOTE: The minimum requirements for gender and age disaggregation are: female children under age 18; male children under age 18; female adults equal to or over age 18; male adults equal to or over age 18

RMRP 2024 UPDATE PROCESS

The decision to move from an annual to multi-year response planning followed broad and inclusive consultations among stakeholders across the region, in particular with affected refugee and migrant communities, host governments and the donor community. Given the continued commitment of the R4V Platform and its partners to enhance integration and cohesion aspects of the R4V response, multiyear planning supports such common longer-term inclusion and integration approaches and visions of all stakeholders.

Given this biannual nature of the RMRP, **the results framework previously published in the RMRP 2023-2024 will remain applicable throughout the revision and implementation of this updated plan**.

As envisaged, this planning cycle foresees an opportunity for National, Sub-Regional and Regional Platform stakeholders to amend and update key tenants of the RMRP, to the extent necessary. This update includes the revision of people in need (PiN) and population projection estimates, as well as submitted activities, budget and targets. Given that the first two are calculated as part of the RMNA process,[2] the following section focuses on the activity submission, budget and target phases of the RMRP process.

Simplified Submissions to the Response Plan 2024 Update

1

Review of activities for 2024
(Excel and KoBo)

2

Validation of activities
(Validation APP)

Activities[3], Indicators, Targets and Budget

Recognizing the multiannual nature of this RMRP, as well as the anticipated opportunity for Appealing Organizations to adapt their programming to the changed dynamics across the region, the RMRP 2024 Update envisages the following process for existing Appealing Organizations:

a) **Review of existing activities**

Appealing Organizations who submitted activities that are included in the RMRP 2023-2024 are invited to consider their submitted activities in light of the changed situation in their country operation (planning scenario), taking into account identified needs and sector priorities. Based on each individual Appealing Organization's assessment, it can either maintain, amend or delete individual activities and the corresponding budget and target population.

---

[2] You can find the detailed instructions on how to calculate and report these figures in the RMNA 2023 Planning Instructions.

[3] For the purposes of RMRP planning and monitoring, individual activities are collected in the submission form. For some organizations, an activity may correspond to an individual project while others might have different activities within a project.

Maintain: Where there are no changes to the locations, targets, nor financial requirement.

Amend: Where there are changed locations, targets and/or financial requirements.

> *To limit the scope of this review, only necessary and relevant amendments, i.e. those that lead to a significant impact on the financial requirement and/or targeted population of the Appealing Organization will be taken into account!*

> *Where an Appealing Organization has not started an activity, e.g. for lack of funding, its substantial amendment is highly encouraged.*

Delete: Where an activity is removed either totally, or from a particular location.

To facilitate this process, immediately after each briefing that the National Platform Coordinators provide to Appealing Organizations at the national level on the RMRP 2024 Update, **each National Platform will send to each Appealing Organization, through its nominated focal point, its current activities,** as they are contained in the RMRP 2023-2024, with 1 additional column:

- **Status:** containing the following four dropdown response options:
  - Maintain
  - Amend
  - Delete
  - New

Based on this original submission, each Appealing Organization will assess where changes are necessary (within the above framework), and return the updated document, where changes are clearly indicated as such in the corresponding column marking the corresponding option as applicable per activity line.

> Where an existing Appealing Organization does not submit any amendments in respect to activities that were submitted under the RMRP 2023-2024 within the submission deadline (see Workplan timeline), it is assumed that these activities will **remain unchanged for 2024**.

b) Submission of new activities

In view of the evolving situational context (planning scenario) and taking into account identified needs (RMNA 2023) and sector priorities, Appealing Organizations (current and new ones) are invited to submit new activities, where deemed appropriate.

Akin to the process for previous RMRPs, each Appealing Organization may submit its new activity(ies) by filling an Excel form (the template will be provided by the National and Sub-Regional Platforms).

For existing Appealing Organizations, such new activities can also be added to the original activities' submission form (see above under (a)), provided that they are clearly marked as "NEW" activity in the corresponding column. The inclusion of new activities shall follow the established process, as outlined below for "new appealing organizations".

Both the revised and new activities will then be submitted as an attachment using a KoBo link that will be provided by the Regional Platform IM Team (see in Annex 1 a diagram on the information flow).

New Appealing Organizations

Appealing Organizations – organizations whose proposed activities and funding needs are included in the RMRP[4] – are to elaborate and submit their planned activities together with the most appropriate indicator selected from the Regional Core Indicators (RCI) list, established by the Regional Sectors, for each activity line.[5]

National/Sub-regional Sectors and Platforms will support and provide technical advice to appealing organizations in the selection of the most appropriate indicators to ensure their compliance with the activity and the Sector Objectives.

> **Tip:**
>
> Make sure that all Platform partners have access to the PiN datasets disaggregated by age, gender, sector, population group and admin level 1.
>
> Partners need to note that where the target of any activity exceeds the PiN in any of the disaggregated levels, the relevant Sector Leads will be required to adjust the target as part of the validation process and in consultation with the respective appealing organization and Platform IMs.

For the purposes of RMRP planning and monitoring, appealing partner submissions are composed of all activities that an appealing organization plans per country/sub-region/sector under the RMRP. This facilitates the disaggregation of data in terms of people targeted and funding for specific activities in specific locations. This focus on activities also provides more detailed data on "who is doing what where", as well as data to feed the indicators in the monitoring phase.

Appealing organizations shall select the pertinent Regional Core Indicator (RCI) - also known as RMRP output indicators - from the pre-loaded list in the Excel template. Where the appealing organization considers that none of these indicators are relevant to the activity, the indicator field should be left in blank and will be addressed individually with the National Sector Leads in coordination with the corresponding Regional Sector Leads and the National/Sub-Regional Platform Coordination teams in the validation process.

See below example:

WASH Sector

WASH Objective 2: Deliver humanitarian WASH supplies, services and improve hygienic behavior and practices of most vulnerable people – *Relates to Strategic Objective 1 and Strategic Objective 3*

Indicator (RCI)	Collection method(s)	Org.(s) responsible for data submission	Org.(s) responsible for data collection	Time (Frequency)
# of people who received essential WASH NFIs.	Data observation	Appealing organization(s)	National Sector leads (e.g. UNICEF and Oxfam)	Monthly

(Example of WASH Sector for illustrative purposes)

---

[4] Appealing organizations include UN agencies, international and national NGOs, Red Cross national societies, academia and other civil society organizations whose activities are included in the RMRP. For more information on who is an "appealing partner" in the RMRP and what this entails, please see *Annex 4: Roles and Responsibilities of Appealing Partners and Implementing Partners in the RMRP.*

[5] The complete list of RCIs is available at https://www.r4v.info/2023-2024-indicator-registry-and-guidance

NOTE: Each row represents one activity in one admin-level 1 location. Nationwide activities such as advocacy must be also registered at an admin-1 level, using the admin-level 1 location of the capital city or government headquarters. **The completed template will be submitted as an attachment using a KoBo link** that will be provided by the Regional Platform IM Team (see in Annex 1 a diagram on the information flow).

Template for activity submissions

Similar to previous years, the template for activity submissions will contain the following fields for completion:

Year: Select the year of the planned activities (2024).

Country: Country where the activity will be implemented.

Admin-1: Location where the activity will be implemented. The Admin-1 level corresponds to the largest sub-national division of a country (e.g. "department", "province", "canton" or "region" as per country; Admin-0 level = country-level). For activities in the Caribbean and Central America/Mexico, Admin level 0 is sufficient). Nationwide activities for specific indicators can be using the Admin 1 Level of the capital city. All activities need to be disaggregated at Admin 1 level.

NOTE: Where an activity is planned to be carried out in multiple locations, a separate activity line shall be completed for each location.

Appealing Organization Name: Name of the appealing organization submitting the activity. The name of the organization should follow the standards established by the Regional Platform. In the case of a joint activity (two or more organizations), please add the name of the main appealing organization only.

Sector, Sub-sector or Working Group: Name of the thematic sector under which the activity will be implemented. National and Sub-Regional Platforms should follow the Regional Sector coordination architecture. In case the activity belongs to a sub-sector or working group, the required option should be selected.

Indicator: Indicator against which the activity will be monitored. This is a mandatory field. (See "Indicators" section above).

Activity Name: Short summary description or name of the activity.

Activity Description: Brief description of the nature of the activity. The activity description field features an additional hashtag system allowing partners to pick specific key terms that relate to their activities and thus making it easier for stakeholders to track and find them later on.

Status: A field to identify whether the previously submitted activities are being maintained, amended, or deleted, as well as to flag the inclusion of new ones.

Modality In-kind (USD): Estimated in-kind value in USD of the activity. This includes goods and services provided to beneficiaries as well as corresponding administrative/overhead and coordination costs.

Modality CVA (USD): Estimated value in USD of the complete cash-voucher assistance intervention at the given location. This amount should include BOTH direct cash/voucher benefits to the recipients as well as the needed administrative costs/overheads to implement the activity.

Total Budget Requirement: Total value in USD of the activity. *This should be equal to Modality In-kind (USD) + Modality CVA (USD).*

NOTE: Any admin/operational costs, logistics, overheads, etc. shall be included in the individual activity budget and cover the activity for the entire calendar year(s) in which it is to be implemented.

Target in-destination: Total refugees and migrants from Venezuela in destination targeted by this activity.

Target in-transit: Total refugees and migrants in transit targeted by this activity.

Target pendular: Total refugees and migrants from Venezuela in pendular movement targeted by this activity.

Target returnees: Total returnees from Venezuela targeted by this activity.

Target affected host communities: Total affected host community members (individuals) targeted by this activity.

Girls (<18): Total girls under 18 targeted by this activity (please note, this is a mandatory field).

Boys (<18): Total boys under 18 targeted by this activity (please note, this is a mandatory field).

Women (>=18): Total women 18 and over targeted by this activity (please note, this is a mandatory field).

Men (>=18): Total men 18 and over targeted by this activity (please note, this is a mandatory field).

Total Target: Total number of people targeted in this activity; this figure should be equal to both totals of population type (Target in destination + Target in transit + Target pendular + Target returnees + Target Host communities) and age and gender breakdown (Girls (<18) + Boys (<18) + Women (>=18) + Men (>=18)).

NOTE: Please make sure to validate the Total Target against the PiN as the beneficiaries targeted by a given activity cannot exceed the PiN in the same location (admin 1). The same applies for the disaggregated targets.

Total Output: When the activity is not focused on individuals, please enter the number you are targeting for the unit of the indicator. E.g., the unit here can be products, schools, meetings, etc.

> Tip:
> ✓ When providing target figures, submissions should be explicit on the approximate proportion of men, women, boys and girls who will benefit from each activity. This sets a basis for demonstrating that an activity will address the identified needs of different groups based on their age and gender.

NOTE: The monitoring of indirect beneficiaries (e.g. government personnel trained with capacity-strengthening activities; persons benefitting from campaigns and advocacy) is distinct from the monitoring of direct beneficiaries in the RMRP. Where activities target indirect beneficiaries, please use the target category "Total output." These beneficiaries will not be considered for the calculation of direct beneficiary targets under the RMRP's results framework.

NOTE: To ensure the transparency of the RMRP's results framework and accountability towards affected populations, host governments and donors, appealing organizations will be required to report their activities in the RMRP to the applicable National/Sub-regional/Regional Platform through the monthly reporting cycle. Additionally, all RMRP activities, with the contact details of the appealing organization will be available on the RMRP Activity Repository and Explorer.

NOTE: Submissions received after the deadline will not be included within the Response Plan.

Template of submission form:

	Example		Parameter
Country/Sub-Region:	Chile		Dropdown
Admin 1-level	Santiago		Dropdown based on Country
Appealing organization:	UNDP		Dropdown
Focal Point: one per organization/submission	Ms. XYZ		Name and Email
Activity name	Provision of livelihoods support		Open Field
Activity description (word limit):	Support for Venezuelan entrepreneurs in Santiago de Chile		Open Field
Sector, Subsector or Working Group:	Integration		Dropdown
Indicator:	RCI2.2		Dropdown
Status:	Amend		Dropdown
Budget requirement:	35,000 (sum of below)		In USD
Modality	20,000 in kind	15,000 in Cash	In kind or Cash when applicable
Population target	# Refugees and migrants in transit # Refugees and migrants in destination	# Host community members	Unit

NB: Nationwide activities for specific indicators should be using the Admin 1 Level of the capital city. All activities need to be disaggregated at Admin 1 level.

Transversal Markers and Declarations – Gender with Age Marker (GAM), Environment, AAP, COP, PSEA

In view of the light nature of this RMRP 2024 Update, Appealing Organizations will not be required to complete new GAM, Environment, AAP, COP or PSEA marker assessments.

VALIDATION OF ACTIVITIES

National and subregional IM responsibilities:

Once the submission of activities is finalized, national and sub-regional information management (IM) colleagues will download all activities submitted by the appealing organizations in their Platform and consolidate in one file. Additionally, the IMs shall conduct data cleaning and revision process of the files and activities, which should include:

- Validate that all activities include an appealing organization (also need to verify the name used is spelled correctly / in the same way as in the regional partner list).
- All activities need to include a name and description.
- All activities need to indicate a sector, sub-sector, or a working group.
- Make sure all budgets are in USD. Also, verify that the cash and in-kind budgets together equal the total budget of the activity.
- All activities need to have a target or output value.
- If the target of the activity is oriented to indirect beneficiaries, the disaggregation of age and gender is optional.
- If the target of an activity exceeds the PiN at any disaggregated level (gender, age, sector, admin) in the validation process, the IMs, in consultation with the relevant appealing organization, shall adjust the target for that activity.
- Make sure all activities have an allocated admin1 location. If the indicator is of the type mechanism/advocacy please allocate it to the highest PiN admin1 location.

Activity reporting according to indicator type

	Quantity of output generated	Total beneficiaries	Population Type breakdown	Age and Gender breakdown
Direct Assistance	X	Y	Y	Y
Campaign	Y	O	X	X
Capacity building	O	Y	X	O
• Infrastructures • Mechanism/advocacy • Other	Y	X	X	X

Y	Mandatory field to report
O	Optional field to report
X	Not reported

Once the IMs have finalized the review of submitted activities taking into account the above points, relevant organizations will be informed of any changes made to their submissions.

Subsequently, the IMs shall upload the clean and consolidated activities in the R4V Validation App (or request the support from the regional App focal point) to be used subsequently by corresponding Sectors and Sub-sectors in the validation process (see information flow on Annex 1).

National, Sub-Regional and Regional Sector Leads and Coordinator Responsibilities:

Sector leads at the level of each National / Sub-Regional/Regional Platform have the responsibility to ensure that only valid and relevant activities are included in the country/sub-regional/regional chapters of the RMRP, following a review and validation process. This process shall be conducted by national / sub-regional /regional Validation Panels which shall also ensure that submitted activities do not lead to duplications of aid and that they address existing gaps.

Activities will be validated at the national, sub-regional and regional level by the relevant Sectors using the web-based RMRP Activity Validation App. It is recommended that each Sector/Sub-sector forms a Validation Panel composed of up to three individuals, including the two relevant National/Sub-regional/Regional Sector Leads and/or agreed thematic expert(s). To avoid any conflict of interest (or perception thereof), no member should be involved in the review of a submission from an appealing organization in whose employ s/he is[6].

As in previous years, each submission is required to fulfill a minimum of 6 out of 7 of the agreed criteria (please see table below) in order to be included in the country/sub-regional/regional chapter of the RMRP. For transparency, the panels will use a clear set of criteria, including those indicated below, in addition to any sector-specific criteria that the panel agrees upon in advance.

The Validation Panel can then recommend the activity's inclusion or adjustments based on discussions with the submitting appealing organization on how the identified needs/gaps can be addressed.

Minutes or other records of the validation and decision-making process will be kept in the RMRP Activity Validation App for reference.

ACTIVITY

#	Validation criteria	Yes (√)	No (x)	Comments
1	Does the activity contribute to the sector objective(s)?			
2	Can the activity expected results be achieved within the corresponding timeframe (in 2024)?			
3	Is there any duplication with other activities? (*If yes, the submitting organization and the Validation Panel should agree on necessary changes to avoid duplication*)			
4	Is the submitting organization part of the relevant national/sub-regional/regional platform? (*Not an exclusion criterion*)			
5	Does the activity have realistic funding requirements (budget)?			
6	Is the target within the sectoral PiN?			
7	Sector-specific validation criteria, if applicable			
	Validation outcome	**Include**	**Pending further review**	

---

[6] The Regional Platform Coordination Team may be called upon where a National / Sub-Regional Platform does not have the capacity to conduct the entire or part of the validation process. In that case, the Regional Platform coordination team may provide support either in person or remotely.

Finalization of Target Populations:

After the submission of activities by appealing organizations, the targeted population per sector can be identified and compared with the respective sector PiN. As part of the validation process, the Sector leads are to confirm that the targeted population is in line with the agreed Sector PiN. Where the overall target exceeds the PiN, in discussion with the appealing organization, the submissions shall be amended.

PEOPLE TARGETED

While the PiNs are calculated from the analysis of secondary data reviews and joint needs assessments, establishing a target depends on the submission, consolidation and validation of appealing organization activities. It is important to distinguish these two processes and recognize that they originate from different sources of information. Nonetheless, the methodology for calculating the overall targeted population to avoid double-counting follows the same logic as the one described for the PiNs.

Note: The methodologies and examples shown in Annex 3 are not the only way to calculate targets. They are the standard recommended methodology, considering the capacities and sources of information of all Platforms. However, where more data/capacities is/are available, that would improve the methodology, it is encouraged to make use of them and document and share the methodology applied.

Tip:

✓ Make sure the activities you are using to calculate the target have indicators oriented to PiN and that you exclude the activities oriented to capacity building, campaigns, infrastructure, etc.

✓ In sectors for which there are activities, a target – and therefore also a PiN - must also be defined.

Required information for the Target submission: When calculating the Targets, please include refugees and migrants (including in-destination and in-transit, those engaging in pendular movements, and returnees, wherever applicable) as well as affected host communities and the respective admin1, age and gender breakdowns. Additionally, please include information on Sector CVA, wherever applicable.

Each National and Sub-regional Platform shall report using the Target 2024 template available in the key resources 2023 webpage.

Key roles and responsibilities

Activity	Actor	Deadline
Activity submissions	Appealing Orgs.	11 - 22 September
Activity consolidation and upload to the app	Regional & National IMOs	25 - 27 September
Activity validation	National, sub-regional and regional Sectors	28 September - 13 October
Submission of validated final Datasets & Targets	National IMOs	20 October

RMRP 2024 UPDATE NARRATIVES

This section is intended to provide instruction on how to develop the narratives for the RMRP 2024 Update and applies to the chapters drafted by National and Sub-regional Platforms and to the inputs provided by the Regional Sectors.

In the following, templates are provided for the National and Sub-Regional Platform Chapters (which are obligatory for all platforms), while for the Regional Sectors, Regional Working Groups/Cross-Cutting Themes, questions are provided to guide their inputs (compulsory for Regional Sectors; optional for Regional Working Groups and Cross-Cutting Themes). Each template includes guidance on the content to include under each section or question. There is a word count limit per section for the Platform chapters.

Reflective of the light nature of this RMRP 2024 Update, narratives will focus on:

National/Sub-Regional Platforms: A concise narrative of up to two pages (1,000 words) for National Platforms, and up to three pages (1.500 words) for Sub-regional Platforms, reflecting the updated planning scenario and its impact on the focus and priorities of the country /sub-regional-level response. This narrative shall be informed by the aforementioned RMNA 2023, governmental action plans and priorities, and shall reflect updated national sector priorities and the overall orientation provided by the National and Sub-Regional Platform leads. No National or Sub-Regional Sector chapters will be included in the RMRP 2024 Update.

Regional Sectors/Sub-sectors: Answers to a series of questions (see Annex II below) which, depending on the nature of the changes being made to the respective Sector's priorities/activities, will then be reflected in the Regional RMRP Overview Chapter, as well as in text to accompany infographics highlighting the PiNs, targets, financial requirements and partners of each Sector. The Regional Platform will be drafting the RMRP Overview Chapter based on these inputs from Regional Sector/Sub-sectors The responses to the questions and explanations of changes for the RMRP 2024 Update by each Sector shall be informed by the RMNA 2023, consultations with National and Sub-Regional Sectors and Appealing Organizations. As no National or Sub-Regional Sector chapters will be included in the RMRP 2024 Update itself, the Regional Sector narrative inputs will also be the main opportunity to reflect changes in the sectoral orientation of the R4V response.

Regional Working Groups/Cross-Cutting Themes: Inputs to the RMRP 2024 revision process are optional for Working Groups and Cross-Cutting Themes. If a Working Group / Cross-Cutting Theme chooses to provide inputs, they should do so via answers to the questions posed below (see Annex II).

All narrative submissions to the Regional Platform must be in English, and the revision process will be conducted in English. Nevertheless, if National or Sub-Regional Platforms or Regional Sectors wish to also simultaneously develop their narrative inputs in either Spanish or Portuguese, they may choose to do so and make any edits made on the official English version also to their Spanish or Portuguese versions. Please use Chicago Style for footnotes and include a URL with a hyperlink for any source published online.

Additional narrative guidance for **National/Sub-Regional Platforms**:

- Apply the layout and template provided below, with specified word count. This includes the word count limit for the main text, as well as the word count limit for footnotes. Where Platforms do not adhere to the word count, the narrative may be shortened at the review stage. It is recommended for the National/Sub-Regional Platform to make the choice on what to include in their chapter (by adhering to the word count) rather than to cede that choice to the Regional Platform (by exceeding the word count, which will result in edits and deletions).

- No distinct chapters for National or Sub-Regional Sectors, Sub-sectors, or other significant working groups or task forces, such as CVA, AAP-CwC, or other crosscutting themes will be included in this RMRP 2024 Update. The overview narrative of the National or Sub-Regional Platform should, therefore, summarize key changes and note particular sectors or working groups for which there are relevant plan updates.

- Refer to the regional R4V Glossary for agreed terminology in Spanish, English and Portuguese.

- Refer to the regional RMRP Results Framework and objectives (available on the [key resources page](#)) for guidance on strategic planning.

- The chapter sections must be shared with the Regional Platform in one single Word document in an editable format.

- Depending on the quality of the narratives received, National and Sub-regional Platforms can expect multiple rounds of revision for quality control and content improvement. The revision period will be between the date of submission of the chapters and the finalization of the narrative.

Specific guidance for **Sub-Regional Platforms**:

- As much as possible, please synthesize information from all countries in the sub-region. This does not mean to not mention specific countries: to the contrary, it will be necessary to note differences in the context and the response across countries. We recommend, however, to structure the paragraphs by theme, and within each theme, refer to each country as appropriate. For example, one paragraph may discuss regularization and documentation options in the sub-region, and mention specific countries and their procedures. This is as opposed to writing separate paragraphs for each country.

- See the templates that follow for additional specific guidance for Sub-Regional Platforms.

Additional guidance for **Regional Sectors/Sub-sectors**:

- Inputs to the RMRP 2024 Update are compulsory, in the form of answers to the questions in Annex II.

- The questions below specify when an answer should include the Sector's / Sub-sector's response in terms of operations and activities at the national / field level (to be carried out by partners in that Sector/Sub-sector in all 17 countries of the RMRP) and/or main initiatives/priorities at the regional level of the Regional Sector/Sub-sector.

- As the questions relate to changes in the RMRP 2024 Update, compared to the response previously envisioned for the Sector, there may be some questions to which the answer is "no" and further elaboration will not be necessary. For questions to which the answer is "yes" please provide examples as indicated in the question.

- Since there will be no National Sector narratives in the RMRP 2024 Update, any information required by the Regional Sectors to answer the questions posed in Annex II should be based on consultations carried out with the respective National Sectors.

- Refer to the regional R4V glossary for agreed terminology.

- Depending on the responses received, Regional Sectors may receive follow-up questions from the Regional Platform for clarification and elaboration of specific points.

Narrative guidance for **Working Groups** (including CVA, and Support Spaces) and **Regional Cross-Cutting Themes** (AAP/CwC, PSEA, Gender, Environment, Centrality of Protection):

- Inputs to the RMRP 2024 Update are optional for Working Groups and Cross-Cutting Themes. If inputs are provided, they should be in the form of answers to the questions in Annex II.

- The questions below specify when an answer should include the WG / cross-cutting theme's response in terms of operations and activities at the national / field level (to be carried out by partners in all 17 countries of the RMRP) and/or main initiatives at the regional level of the WG / Cross-Cutting Theme.

- As the questions relate to changes in the RMRP 2024 Update compared to the response previously envisioned, there may be some questions that are not relevant to all WGs / Cross-Cutting Themes and/or to which the answer is "no" and further elaboration will not be necessary. For questions to which the answer is "yes" please provide examples as indicated in the question.

- Refer to the regional R4V glossary for agreed terminology.

- Depending on the responses received, Regional Working Groups and Cross-Cutting Themes may receive follow-up questions from the Regional Platform for clarification and elaboration of specific points.

Key roles and responsibilities
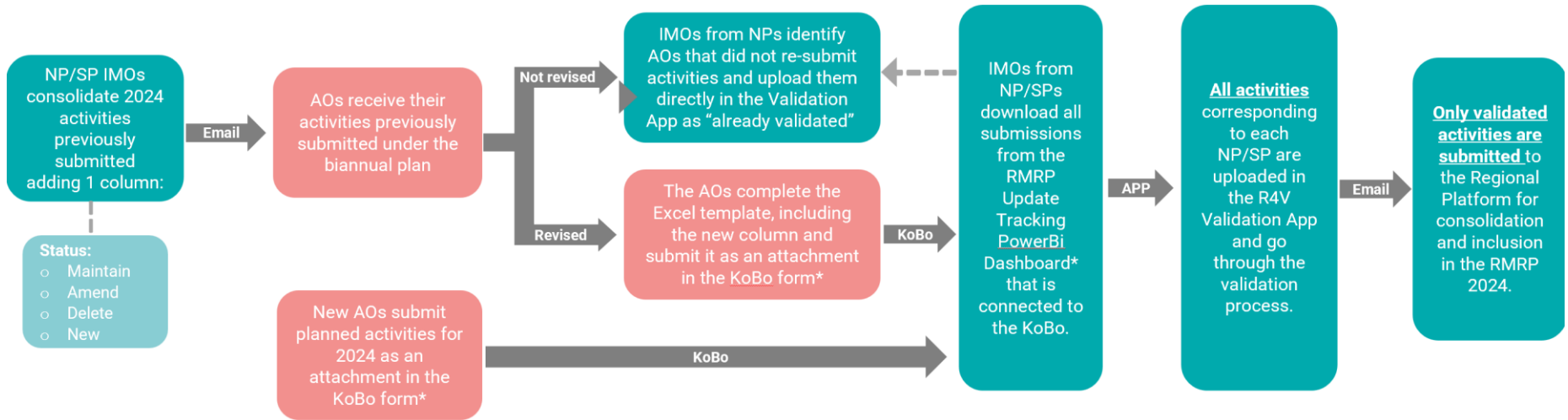
Activity	Actor	Deadline
National/Sub-regional Platform Narratives	National/Sub-regional Platforms	13 October
Regional Sector/Sub-sector/WG narratives	Regional Sectors, Subsectors & WGs	27 October

ANNEX 1: INFORMATION FLOW FOR THE RMRP 2024 UPDATE

NP/SP IMOs consolidate 2024 activities previously submitted adding 1 column:

Status:
- o Maintain
- o Amend
- o Delete
- o New

→ **Email** →

AOs receive their activities previously submitted under the biannual plan

Not revised →

IMOs from NPs identify AOs that did not re-submit activities and upload them directly in the Validation App as "already validated"

Revised →

The AOs complete the Excel template, including the new column and submit it as an attachment in the KoBo form*

KoBo →

New AOs submit planned activities for 2024 as an attachment in the KoBo form*

KoBo →

IMOs from NP/SPs download all submissions from the RMRP Update Tracking PowerBi Dashboard* that is connected to the KoBo.

→ **APP** →

All activities corresponding to each NP/SP are uploaded in the R4V Validation App and go through the validation process.

→ **Email** →

Only validated activities are submitted to the Regional Platform for consolidation and inclusion in the RMRP 2024.

Acronyms:
NP: National Platforms
SP: Subregional Platforms
IMOs: Information Management Officers
AOs: Appealing Organizations

Color-coding:
- ● NP IMOs: National Platform IMOs
- ● AOs: Appealing Organizations

Note:
*The link to the submissions Excel Template, the KoBo form and to the RMRP Update Tracking Dashboard will be provided by the Regional IM R4V Team, and available in the Key Resources 2023 webpage.

ANNEX 2: NARRATIVE INPUTS LAYOUTS FOR THE RMRP 2024 UPDATE

NOTE**:** Noting the three different language zones covered by the RMRP, the submissions must be in English. Please use Calibri 11 as the font/size of the text in the template.

NATIONAL/SUB-REGIONAL PLATFORM CHAPTER TEMPLATE (max 1,000 words total for National Platforms / max 1,500 words total for Sub-Regional Platforms)*

*While word limits do not include footnotes, text in footnotes may be only 20% of the total word limit. There is therefore a limit of 200 words in footnotes for National Platforms and 300 for Sub-Regional Platforms.

I. OVERVIEW (National Platforms = max 1,000 words, approx. 2 pages in Calibri 11; Sub-Regional Platforms = max 1,500 words, approx. 3 pages in Calibri 11)
National/Sub-Regional Response Strategy
i. **Country-specific planning scenario** (approx. 300-500 words): explain relevant elements of the context (political, social, economic) and their impact on refugees and migrants, population movements and main needs in the country/sub-region, **focusing on changes since the context described earlier in the RMRP 2023-2024**. Only include context that is directly related to the situation of refugees and migrants and/or to the operational reality of response actors and host governments. **ii.** **Changes in the scope and priorities of the response** (approx. 500-750 words)**:** identify any key changes in the response for 2024 from that originally presented in the RMRP 2023-2024, linked to changes in the context and/or the needs identified now in the RMNA 2023 (with a focus on addressing acute/severe needs only). Only for these changes, describe how the adjusted response will address the needs identified through the JNAs / presented in the RMNA 2023, including for key population groups, such as in-transit and in-destination, as well as other nationalities surveyed (if applicable). (For example, "To address needs identified in the areas of food security, shelter, and lack of documentation for the population in transit, the response will…") Explain any changes in the methodology used to define people targeted. **iii.** **Response principles, good programming/collective accountability considerations** (AAP, PSEA, environment, centrality of protection, gender) (approx. 200-250 words): briefly describe any ***new*** specific collective activity planned for implementation by sectors or working groups in 2024 (not previously included in the RMRP 2023-2024).

REGIONAL SECTOR/SUB-SECTOR NARRATIVE INPUTS TEMPLATE
(optional template for inputs in the case of Regional Working Groups and Cross-Cutting Themes)

Based on consultations with Regional Sector members and National Sector counterparts, please answer the following questions (there are no word limits to the responses).

1. **Changes in PiN, Target, Financial Requirements, Partners** (totals at the regional level):[7] What are the reasons for / explanations of any changes in the PiN and target populations, the financial requirements, and/or the number of partners of the Sector in 2024? Where applicable, please include which countries had the main changes.

2. **Response Priorities** (for activities at the national / field level): Based on consultations with National Sector counterparts, are there any changes in response priorities of the Sector for 2024? If yes, please describe the 2-3 main changes (if any), linked to any changes in the context, planning scenario and/or needs identified through the RMNA in 2023?

3. **Response Modalities** (for activities at the national / field level): Are there any changes in the types of response modalities to be used by the Sector in 2024 or the balance between these modalities (for example, increase in CVA, in-kind assistance, capacity-building)? If so, please describe, and provide country examples.

4. **Activities supporting return movements** (for activities at the national / field level AND at the regional level): What are 2-3 activities that the Sector itself, and the Sector's partners propose to carry out in 2024 that help to support Venezuelan refugees and migrants undertaking or considering return movements to their country of origin? Examples may include providing information, documentation, and other forms of guidance or material assistance. Please provide country-specific or regional-level examples.

5. **Multi-year planning and integration** (for activities at the national / field level AND at the regional level): Are there any sectoral activities that will change in 2024 due to multi-year implementation strategies and outcomes from 2023? If so, please provide examples.

6. **Integrated response approaches** (for activities at the national / field level AND at the regional level): Are there any new initiatives not originally foreseen in the response for 2024 that include inter-sectoral complementarity, joint programming, or other activities planned and implemented together with other sectors? If so, please provide examples.

7. **Response principles, good programming / collective accountability considerations** (for activities at the regional level only): Are there any changes to the strategic approaches, priorities and criteria for the work of the Regional Sector/Sub-sector in 2024, including but not limited to approaches to cross-cutting themes of AAP, PSEA, gender, environment, centrality of protection? If so, please provide examples.

---

[7] This question is only relevant for those WGs that include population targets, financial requirements and partners, i.e. the Cash and Voucher Assistance (CVA) Working Group.

It is recommended to start this process at the lowest possible disaggregation level, in this case you may need to use all the activities in the same admin1 (for this example, a province) and disaggregated by age, gender and population type, for each Sector.

Admin 1	Sector 1	Target															
		Total	In dest.	Girls	Boys	Women	Men	Transit	Girls	Boys	Women	Men	HC	Girls	Boys	Women	Men
Province1	Activity 1	50	50	11	8	17	14	0	0	0	0	0	0	0	0	0	0
Province1	Activity 2	180	100	16	17	33	34	50	10	10	17	13	30	6	7	10	7
Province1	Activity 3	95	75	11	11	26	27	0	0	0	0	0	20	3	3	7	7
Province1	**Sector1 Max**	180	100	16	17	33	34	50	10	10	17	13	30	6	7	10	7
Province1	**Sector1 Sum**	325	225	38	36	76	75	50	10	10	17	13	50	9	10	17	14
PIN	**Sector1 PiN**	295	150	26	24	52	48	75	11	12	30	22	70	10	9	25	26

As you can see in the table, Province1 has 3 activities, and you can have two aggregation options to calculate the target for Sector1 in Province1:

1. Take the **maximum value** – this method is recommended when one admin1 has many activities that can cause duplications. Is also recommended to use this method when one activity is targeting a big proportion of the PiN.
2. Take the **sum** of all activities – This method is recommended when the admin1 in question does not have too many activities or when even adding up all the values, the target will result in a small proportion of the PiN.

In the example above, the best option is to take the **maximum value** of the activities in Province1, because the sum of all activities would exceed the PiN in some columns, as shown in the cells highlighted in red, where the number of in-destination target is exceeding the PiN.

> Tip:
>
> You can mix the aggregation methods to calculate the target in the same sector or country. This can vary depending on:
>
> - Number of activities in the same sector and admin1
> - Number of partners in the same sector and admin1
> - Target values of the activities.

Calculating the Target for each National Sector

Once you calculate the target for each admin1 within each sector, the next step is to calculate the total target value at country level for each Sector.

Sector 1	Admin 1	Total	Target (in destination)					Target (in transit)					Target (host communities)				
			Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men
Sector 1	Province1	180	100	16	17	33	34	50	10	10	17	13	30	6	7	10	7
Sector 1	Province2	411	380	72	72	118	118	5	1	1	2	1	26	5	4	9	8
Sector 1	Province3	312	265	50	58	82	75	22	5	4	7	6	25	4	5	9	7
Sector 1	Province4	922	826	149	157	281	239	21	4	3	7	7	75	13	14	25	23
Sector 1	Province5	242	229	46	46	80	57	1				1	12	2	2	4	4
Sector 1	Country	2,067	1,800	333	350	594	523	99	20	18	33	28	168	30	32	57	49

In this case you can just sum up all columns as there is no risk of duplication between the admin1. Just make sure you follow these steps:

1. Sum up each column to calculate the total girls, total boys, total women, total men and total other in each population group. As you can see in the table above, the blue lines add the values for women in host communities (57).
2. Calculate the totals at country level for each population group (1800, 99 and 168) adding up the totals for girls, boys, women, men and other as shown in the table by the orange lines.
3. Calculate the total sector target (2067) by adding up the totals for each population group (in destination, in-transit and host communities) as per the above table in the green lines.

Calculate the Target at the Inter-Sector level (country level)

Once you calculate the target for each sector, you need to calculate the inter-sector or country level target.

Sector 1	Admin 1	Total	Target (in destination)					Target (in transit)					Target (host communities)				
			Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men
Sector 1	Province1	180	100	16	17	33	34	50	10	10	17	13	30	6	7	10	7
Sector 1	Province2	411	380	72	72	118	118	5	1	1	2	1	26	5	4	9	8
Sector 1	Province3	312	265	50	58	82	75	22	5	4	7	6	25	4	5	9	7
Sector 1	Province4	922	826	149	157	281	239	21	4	3	7	7	75	13	14	25	23
Sector 1	Province5	242	229	46	46	80	57	1	0	0	0	1	12	2	2	4	4
Sector 1	Country	2,067	1,800	333	350	594	523	99	20	18	33	28	168	30	32	57	49

Sector 2	Admin 1	Total	Target (in destination)					Target (in transit)					Target (host communities)				
			Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men
Sector 2	Province1	688	635	114	127	222	172	37	8	6	13	10	16	3	3	5	5
Sector 2	Province2	437	379	68	61	133	117	30	6	7	10	7	28	6	4	9	9
Sector 2	Province3	338	292	64	53	93	77	26	4	5	9	8	20	3	3	6	8
Sector 2	Province4	1048	988	178	168	316	326	10	2	2	3	3	50	8	8	17	17
Sector 2	Province5	315	296	50	47	104	95	4	1	1	1	1	15	3	3	5	4
Sector 2	Country	2,826	2,590	474	461	868	787	107	21	21	36	29	129	23	21	42	43

Sector 3	Admin 1	Total	Target (in destination)					Target (in transit)					Target (host communities)				
			Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men
Sector 3	Province1	632	581	99	99	198	185	37	7	7	13	10	14	3	2	5	4
Sector 3	Province2	396	361	58	76	119	108	0	0	0	0	0	35	6	6	11	12
Sector 3	Province3	303	288	46	43	92	107	15	3	3	5	4	0	0	0	0	0
Sector 3	Province4	900	826	132	165	256	273	7	1	2	2	2	67	13	15	21	18
Sector 3	Province5	265	249	52	47	85	65	10	2	2	3	3	6	1	1	2	2
Sector 3	Country	2,496	2,305	387	430	750	738	69	13	14	23	19	122	23	24	39	36

Country	Admin 1	Total	Target (in destination)					Target (in transit)					Target (host communities)				
			Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men	Total	Girls	Boys	Women	Men
Intersector	Province1	688	635	114	127	222	185	50	10	10	17	13	30	6	7	10	7
Intersector	Province2	437	380	72	76	133	118	30	6	7	10	7	35	6	6	11	12
Intersector	Province3	338	292	64	58	93	107	26	5	5	9	8	25	4	5	9	8
Intersector	Province4	1048	988	178	168	316	326	21	4	3	7	7	75	13	15	25	23
Intersector	Province5	315	296	52	47	104	95	10	2	2	3	3	15	3	3	5	4
Intersector	Country	2,826	2,591	480	476	868	831	137	27	27	46	38	180	32	36	60	54

In this case, you may need to follow a different methodology:

1. Take the max value for each gender/age and population group. As you can see in the table, the blue lines are choosing the maximum out of all the values for in destination girls across the 3 sectors (16,114,99). In this case the maximum is 114.

2. Sum up all admin1 in the inter-sector table (last table on the bottom), for each gender/age and population group. As per the table, the orange lines are adding up the women in the 5 provinces to get the total in destination women target (868). Do the same for all gender/age categories.

3. Sum up the totals for each gender/age category in the inter-sector table as shown by the green lines in the table, adding up (27+27+46+38) in order to get the total in transit target. Do the same for all population types.

4. Finally, sum up the total of each population group to get the total country level target. As per the yellow lines adding up the total in-destination, in-transit and host communities (2591+137+180).

ANNEX 4: ROLES AND RESPONSIBILITIES OF APPEALING PARTNERS AND IMPLEMENTING PARTNERS IN THE RMRP

There are two terms that are often used to refer to roles of R4V partner organizations engaged in activities in the framework of the RMRP: "appealing partners" and "implementing partners."

These terms are not necessarily mutually exclusive: an organization that includes its proposed activities and funding needs in the RMRP, can then also act as an implementing partner of other RMRP appealing partners on other projects. There are organizations that may act as implementing partners on some RMRP projects, and appealing partners on others. There are, however, some important differences in the roles and responsibilities – including visibility and reporting requirements – for appealing partners vs. implementing partners carrying out RMRP activities.

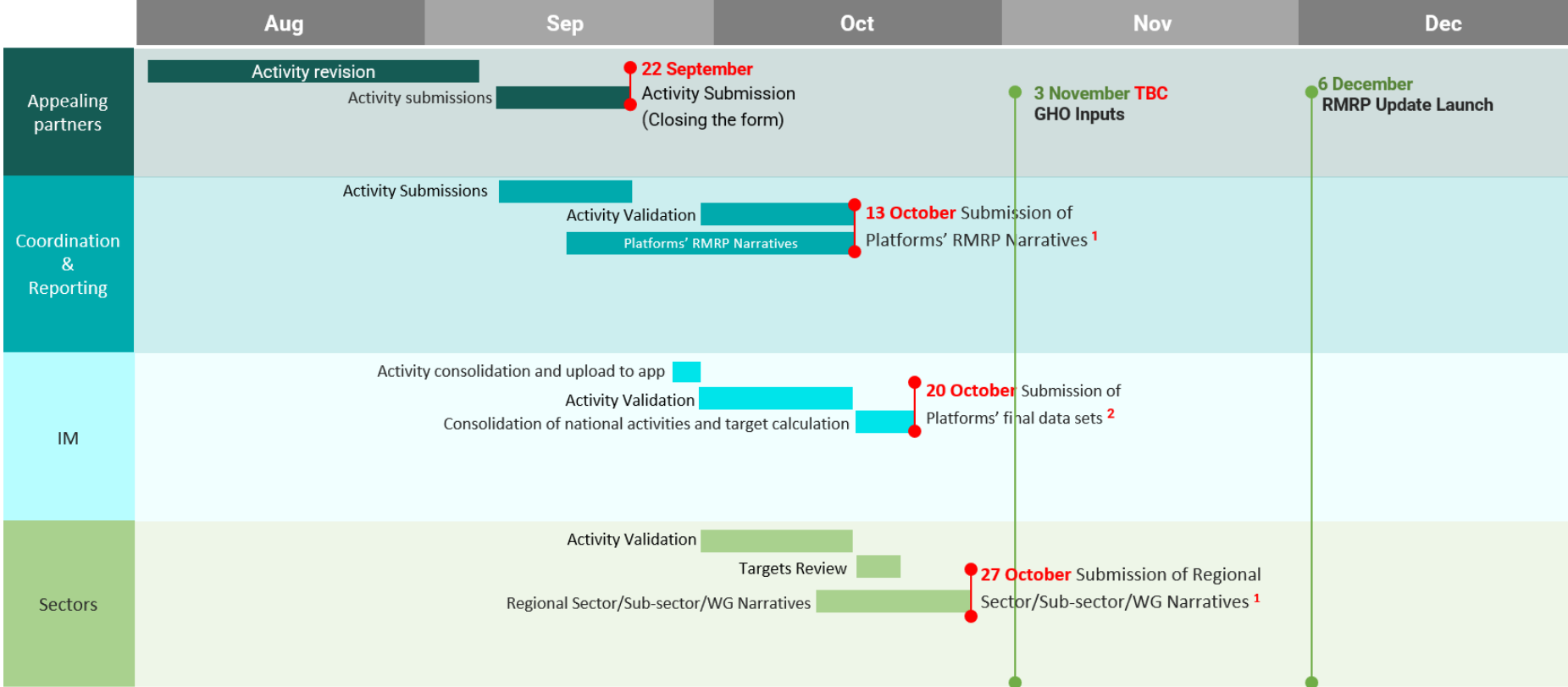| Organizations Taking Part in the RMRP	Appealing Partners	Implementing Partners
Organization appears named as a partner in the text of the RMRP	✓	✗
Organization's name and activities are included in the 5W Activity Monitoring Dashboard on R4V.info (updated monthly and in regular reports)	✓	✗
Organization's name and any funding received for the RMRP are reported on Financial Tracking Dashboard on R4V.info	✓	✗
Organization is required to report monthly activities via Activity Info (which is how activities are included in R4V.info dashboards)	✓	✗
Organization is required to report funding received for the RMRP to the Financial Tracking Service (FTS) (which is how info is tracked on fts.unocha.org)	✓	✗

Appealing partners in the RMRP include UN agencies, international NGOs, national NGOs, community-based organizations, faith-based organizations, academia, the Red Cross Movement (incl. its national societies) and other civil society organizations. Organizations that are appealing partners are listed in the text of the RMRP itself. Appealing partners' names and activities appear on the RMRP implementation monitoring dashboards of R4V.info, and in the Activity Explorer, a public database searchable by donors interested in funding RMRP activities.

An implementing partner does not benefit from the same visibility as an appealing partner in the RMRP or on R4V.info. Implementing partners (unless they are also "appealing partners" in the RMRP on other projects) do not appear in the text of the RMRP; on the R4V.info website and dashboards; or in the Activity Explorer.

There are also important differences in reporting obligations: an appealing partner has the obligation to report monthly activities in the framework of the RMRP (including those activities carried out by its implementing partners) to Activity Info. Data uploaded to Activity Info is used to monitor the overall RMRP response through dashboards and reports published on R4V.info. Appealing organizations also have the obligation to report funding received for the RMRP to the Financial Tracking System (FTS) managed by OCHA.

Additional information on how to report activities through Activity Info, and funding information to FTS, is available from the R4V National and Sub-Regional Platform IM and FTS focal points.

ANNEX 5: RMRP 2024 UPDATE TIMELINE

	Aug	Sep	Oct	Nov	Dec

Appealing partners
- Activity revision
- Activity submissions
- **22 September** Activity Submission (Closing the form)
- **3 November TBC** GHO Inputs
- **6 December** RMRP Update Launch

Coordination & Reporting
- Activity Submissions
- Activity Validation
- Platforms' RMRP Narratives
- **13 October** Submission of Platforms' RMRP Narratives [1]

IM
- Activity consolidation and upload to app
- Activity Validation
- Consolidation of national activities and target calculation
- **20 October** Submission of Platforms' final data sets [2]

Sectors
- Activity Validation
- Targets Review
- Regional Sector/Sub-sector/WG Narratives
- **27 October** Submission of Regional Sector/Sub-sector/WG Narratives [1]

[1] See Planning Instructions for detailed guidance

[2] Full consolidated activities dataset and target calculation.